

DOUGLAS COUNTY LIBRARIES
Board of Trustees Budget Public Hearing and Business Meeting
May 28, 2025
Castle Rock, CO

President Nolan called the business meeting to order at 5:30 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

TRUSTEES: Suzanne Burkholder, Pam Hampton, Zach McKinney, Terry Nolan, Ted Vail, Taylor Watson, and Amy Windju

A quorum was present and all trustees were present.

STAFF: Bob Pasicznyuk, Casie Cook, and Patti Owen-DeLay

OFFICER: None

PUBLIC: Robin Warnke (Staff), Adelita Campbell, Kathy Dannemiller, Nancee Sprigg, Debi Kinder, Jan Ruscio

PUBLIC COMMENTS

Adelita Campbell: Expressed concerns around Home Rule and that it can impact the library in a political way. Concerned that a trustee supporting Home Rule at a school board meeting could imply library support.

CONSENT AGENDA

1. Minutes April 30, 2025, Business Meeting
2. Parker Drain Easement
3. Highlands Ranch Parking Resurfacing Budgeted Capital Request
4. Castle Rock Sliding Door Replacement Budgeted Capital Request

MOTION 25-05-01: Hampton moved and the motion carried unanimously to approve the consent agenda, including the April 30, 2025, business meeting minutes, the Parker Drain Easement with the Town of Parker and CD-Parker LLC, the Highlands Ranch budgeted capital expenditure of \$450,000, and the Castle Rock Sliding Door Replacement budgeted capital expenditure of \$125,000. Watson seconded the motion.

Strategic Planning

Watson asked the board about doing strategic planning and forming a committee to work on this. For Watson this is a conversation about long-term threats and disruptors and having board members focused on it.

Pasicznyuk shared that we had discussed this as a 2026 effort.

The board discussed whether or not to form something now or wait.

Nolan asked Watson to draft a committee charter, and Watson agreed, and then the board can decide at the June meeting to either form a new committee or to have the Executive Committee handle the conversations.

LIBRARY BUSINESS

No one declared a conflict of interest.

Executive Library Director Review

Nolan stated that this will be handled later in Executive Session.

Revisit Election of Officers

In January 2025, the board voted to handle elections by ballot for board officers and representative opportunities, as allowed by Colorado Open Meeting Law. Nolan offered the opportunity for new trustees to participate in both elections of officers and representative opportunities, so with a full board present this meeting, the board revisited January appointments.

Informal poll of those interested in being Officers:

President: Terry Nolan

Vice-President: Taylor Watson

Secretary: Ted Vail

MOTION 25-05-02: McKinney moved and the motion passed unanimously that the revisited 2025 annual elections of officers had only one name per position from the informal poll of interest taken prior to the start of the meeting and those trustees will be appointed. Windju seconded the motion.

Those appointed:

President: Terry Nolan

Vice-President: Taylor Watson

Secretary: Ted Vail

This changes Vice-President from Suzanne Burkholder to Taylor Watson with President and Secretary remaining the same as the January election results.

Revisit Appointment of Representative Opportunities

Informal poll of those interested in Representative Opportunities:

Douglas County Youth Initiative: Amy Windju

Partnership of Douglas County Governments: Ted Vail

Douglas County Libraries Foundation Class I Director: Suzanne Burkholder and Pam Hampton

Hampton withdrew her name from Douglas County Libraries Foundation, leaving only Suzanne Burkholder.

MOTION 25-05-03: Watson moved and the motion passed unanimously to accept the revisited 2025 representative positions, which had only one name per position from the informal poll of interest, and those trustees will be appointed. McKinney seconded the motion.

Those appointed:

Douglas County Youth Initiative: Amy Windju

Partnership of Douglas County Governments: Ted Vail

Douglas County Libraries Foundation Class I Director: Suzanne Burkholder

This changes the Douglas County Youth Initiative representative from Zach McKinney to Amy Windju.

Foundation Annual Report to the Library Board

This is an annual requirement of the Foundation Board to the Library Board sharing the Foundation's 990, contribution to the Library, and accomplishments in the previous year. There was no discussion.

Executive Library Director Update

Pasicznyuk spoke about a public comment made at the April meeting around Library displays, stating that we display items that are trending items and/or in demand. There are a number of ways we visually display items.

Pasicznyuk answered questions about the Key Performance Indicators. The board discussed what the indicators tell us and don't tell us.

PARTNER REPORTS

Partnership of Douglas County Governments

Vail reported that the Library hosted and captured initial strategic planning information.

Douglas County Youth Initiative (DCYI)

McKinney reported:

- General information and training were conducted around the Wrap Around Program and Teen Court Program.
- La Liga Summer Soccer is starting.
- Save the Date – August 28, 2025, celebrates 20 years of the Douglas County Youth Initiative.

Douglas County Libraries Foundation

Burkholder reported that the Kendra Scott fundraiser brought in about \$800, while building awareness. Kendra Scott is also a gala partner.

Also, trustees are encouraged to attend the Foundation's annual gala in September.

EXECUTIVE SESSION

MOTION 25-05-04: Nolan moved and the motion carried unanimously to move into executive session pursuant to C.R.S. Section 24-6-402(4)(f), C.R.S., for the purposes of

discussing personnel matters related to the Executive Library Director's mid-year review. Watson seconded the motion.

The board moved into executive session at 6:42 p.m.

The board returned to open session at 6:56 p.m.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of Colorado Open Meeting Law, Nolan asked that they state their concerns for the record.

Hearing none, the meeting continued.

TRUSTEE COMMENTS

Burkholder shared that libraries change lives and shared a Lone Tree Teen Court story where a Boettcher scholarship court member worked with the Library to get a list of books for reflection on improving your life as the sentence to a violation, helping teens see a different path.

Hampton stated that if Home Rule is passed it has nothing to do with having any increased authority over the Library.

UPCOMING BOARD MEETINGS

- June 12, 2025, Executive Committee Meeting, Castle Pines Library, Castle Pines, 8:00 a.m.-9:00 a.m.
- June 25, 2025, Philip & Jerry Miller Library, Castle Rock
 - Board Study Session, 4:00 p.m. (Dinner at 5:00 p.m.)
 - Board Business Meeting, 5:30 p.m.

OTHER MEETINGS

- July 30, 2025, Board Informal Breakfast, Location to be announced, 8:00 a.m.-10:00 a.m.
- September 19, 2025, 10th Annual Douglas County Libraries Foundation Gala, Beauty and the Beast, Highlands Ranch Mansion.

ADJOURN

Nolan adjourned the meeting at 7:02 p.m.

Respectfully submitted,
Ted W. Vail, Board Secretary
Minutes prepared by Patti Owen-DeLay
Approved MOTION 25-06-02, Date 06/25/2025