

DOUGLAS COUNTY LIBRARIES
Board of Trustees Business Meeting
March 26, 2025
Castle Rock, CO

President Nolan called the business meeting to order at 5:31 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

Nolan welcomed new trustee Taylor Watson, retiring trustees Rick LaPointe and Meghann Silverthorn, and Castle Rock Mayor Jason Gray and Town Manager Dave Corliss.

The following were present:

TRUSTEES: Suzanne Burkholder, Pam Hampton, Terry Nolan, Ted Vail, Taylor Watson, and Amy Windju

McKinney was absent. The absence was excused.

STAFF: Bob Pasicznyuk, Casie Cook, Tina Schmidt, Sterling Sylvester, and Patti Owen-DeLay

GUESTS:

- Retired trustees Rick LaPointe and Meghann Silverthorn
- Town of Castle Rock: Mayor Jason Gray, Town Manager Dave Corliss, Pete Mangers, Jeff Brauer, Tara Vargish, and Steve Campbell
- Tony DeSimone of Confluence Company
- Douglas County Libraries staffers Brandon Forman, Laura Burge, and Cliff Davidson

PUBLIC: Castle Rock Officer Keiler, Kimberly Carroll, Paul Baxter (DCL staff), Ann Gearing, Adelita Campbell, Robin Warnke (DCL staff), Todd Warnke, Alex McCall, Erin Bardwell, Kelly Dixon, Kim Hermberg, Dawn Caldwell, and Wren Caldwell

PUBLIC COMMENTS

Kimberly Carroll – Douglas County resident. Opposed to change in trustee appointment process and appointment of a “book banner.” Concerned about funding for libraries with federal action around the Institute of Museum and Library Services.

Ann Gearing – Douglas County resident. Wants library to continue to remain a welcoming library that serves everyone equally.

Adelita Campbell – Douglas County resident. Opposed to appointment of Amy Windju, who advocates censorship. Concerned about lack of respect for the trustee appointment process.

Kelly Dixon – Douglas County resident. Concerned about selection of new trustees and process that was changed. Would like board to consider live streaming of meetings.

CONSENT AGENDA

1. Minutes February 26, 2025, Business Meeting
2. New Trustee Appointment – Taylor Watson
3. Final Douglas County Youth Initiative Intergovernmental Agreement

Owen-DeLay stated that the minutes have been amended to reflect Ted Vail as board secretary, not Suzanne Burkholder, and removing Lisanna Parkhurst as having prepared the minutes.

MOTION 25-03-01: Vail moved and the motion carried unanimously to approve the consent agenda, including the February 26, 2025, minutes with correction to the Board Secretary and removal of Parkhurst; the email showing appointment of new trustee Taylor Watson; and the final Douglas County Youth Initiative Intergovernmental Agreement. Burkholder seconded the motion.

LIBRARY BUSINESS

No one declared a conflict of interest.

Action Items

Recognition of Retired Trustees.

LaPointe. Trustees acknowledged LaPointe for his devotion to public service, the perspective brought, being a “devil’s advocate” in vetting decisions, and his business expertise and thoughtfulness.

Nolan read the Resolution of Appreciation for LaPointe.

MOTION 25-03-02: Nolan moved and the motion carried unanimously to adopt **Resolution 2025-03-02** recognizing the service of Library Trustee Rick LaPointe. Vail seconded the motion.

LaPointe thanked the commissioners, board, director and staff, and the community, saying that serving was the opportunity of a lifetime.

Silverthorn. Trustees acknowledged Silverthorn for her dedication to being a library patron, a wonderful colleague, having an engineer’s mind, her reasoned approach, wise counsel, parliamentary knowledge, and her sound voice on the Urban Libraries Council.

Nolan read the Resolution of Appreciation for Silverthorn.

MOTION 25-03-03: Vail moved and the motion carried unanimously to adopt **Resolution 2025-03-01** recognizing the service of Library Trustee Meghann Silverthorn. Burkholder seconded the motion.

Nolan shared that Silverthorn also received the President’s Volunteer Award for hours given in service.

Silverthorn expressed appreciation for working with LaPointe, gratitude for serving the community through the library board, and appreciation for the board and staff.

Town of Castle Rock Presentation on the Brickyard Urban Renewal Authority Project (Brickyard)

Dave Corliss introduced town staff in attendance and spoke about the Brickyard project, talking about synergy between the public Sports Center and the Brickyard development project. Corliss outlined the Urban Renewal Authority Intergovernmental Agreement that is being asked of the Library by going through his slides. The Brickyard agreement will come before the board at a future meeting.

Executive Library Director Update

Presentation: Battle of the Books

Burge gave an overview of Battle of the Books, stating that it is a voluntary reading program competition for elementary students in grades 3 through 6, in partnership with Douglas County schools. In 2025 70% of all Douglas County schools participated. Attendance in 2025 was 13,734 people.

Forman and Davidson demonstrated how Battle of the Books works, engaging in a short battle by dividing the board into two teams.

Director's Report

Pasicznyuk reported that Douglas County Libraries sees very little revenue from grants through the Institute of Museum and Library Services (IMLS) and is not dependent on any IMLS funding.

Pasicznyuk reviewed the upcoming new library to be built in northwest Douglas County, with the land agreement and construction contract expected to come to the board in April. Pasicznyuk highlighted that this new library will move us into owned facilities for all libraries, sized to give each community the baseline of all library program offerings.

PARTNER REPORTS

Partnership of Douglas County Governments

Nolan reported that he, Burkholder, and Pasicznyuk attended. The Division of Local Affairs with the state shared what they do. Nolan reported on new trustees, Battle of the Books, completion of the Highlands Ranch projects, including the roof, the upcoming new Sterling Ranch library, and IMLS funding not affecting Douglas County Libraries.

Douglas County Youth Initiative (DCYI)

Owen-DeLay shared that the Annual Youth Award nominations were received earlier this month and winners will be announced and celebrated in April.

Douglas County Libraries Foundation

Burkholder invited the board and attending community members to the Douglas Libraries Foundation 10th annual Fêtes de Fables Gala on Friday, September 19, 2025, at the Highlands Ranch Mansion.

She also mentioned that the next quarterly Douglas County Libraries Foundation meeting will be held on Monday, April 28, 2025.

Pasicznyuk shared information about the Foundation and its relationship with and work for the Library.

TRUSTEE COMMENTS

Burkholder complimented staff on the excellent engagement of community through Battle of the Books.

Watson and Windju want to see the impact numbers to the Library for the Brickyard project. Pasicznyuk reminded the board that we opt out of Urban Renewal Authority (URA) Intergovernmental Agreements, though we can negotiate terms and have done so for other municipal requests around URAs.

Nolan reminded the trustees about the mid-cycle review survey coming to them for the Executive Library Director's performance and called attention to the memo they received.

UPCOMING BOARD MEETINGS

- April 12, 2025, Board Annual Retreat, Castle Pines Library, Castle Pines, 9:00 a.m.–3:00 p.m.
- April 17, 2025, Executive Committee Meeting, Castle Pines Library, Castle Pines, 8:00 a.m.–9:00 a.m.
- April 30, 2025, Philip & Jerry Miller Library, Castle Rock
 - Board Study Session, 4:00 p.m. (Dinner at 5:00 p.m.)
 - Board Business Meeting, 5:30 p.m.

OTHER MEETINGS

- May 21, 2025, Partnership of Douglas County Governments, Philip & Jerry Miller Library, Castle Rock, 7:30 a.m. (breakfast at 7:00 a.m.). The Library is host.
- September 19, 2025, 10th Annual Douglas County Libraries Foundation Gala, *Beauty and the Beast*, Highlands Ranch Mansion.

ADJOURN

Nolan adjourned the meeting at 7:05 p.m.

Respectfully submitted,

Ted W. Vail, Board Secretary

Minutes prepared by Patti Owen-DeLay

Approved: MOTION 25-04-01, Date: April 30, 2025